### CALIFORNIA DEPARTMENT OF CORRECTIONS AND REHABILITATION OFFICE OF SELECTION SERVICES

SUPPLEMENTAL APPLICATION EXAMINATION FOR SENIOR PSYCHOLOGIST, CORRECTIONAL FACILITY (SPECIALIST) SENIOR PSYCHOLOGIST, CORRECTIONAL FACILITY (SUPERVISOR)

### Read instructions carefully

This supplemental application will provide you with an opportunity to demonstrate significant aspects of your qualifications for Senior Psychologist, Correctional Facility (Specialist) and/or Senior Psychologist, Correctional Facility (Supervisor) with the Department of Corrections and Rehabilitation (CDCR). The information you provide will be rated based on objective criteria created by Subject Matter Experts. That rating will be used to determine your final score in this examination. Your name will be merged onto a list based on your final score, and that list will be used by CDCR facilities statewide to fill their existing positions. A "Conditions of Employment" form is included in this supplemental application that will allow you to select the location and time bases you are interested in working.

This supplemental application will be 100% of the weight of your examination for this classification. <u>Therefore</u>, please be sure to follow the instructions carefully as missing or incomplete information may result in disqualification or a low score.

Candidate's Name:		
Social Security Number:		
Address:		
**In order to expedite the hiring proce	ss phone numbers are required**	
Home/Cellular Phone Number:		
Work Phone Number:		
Signature	Date	

I certify that all the statements I have made in this application are true and correct.

### **MAILING INSTRUCTIONS:**

Mail your completed Supplemental Application, along with a standard State Application Form, STD. 678 to the address listed below. You may download a copy of the State application from the State Personnel Board's website at **www.spb.ca.gov** 

MAIL COMPLETED California Department of Corrections and Rehabilitation

STD. 678 AND Selection Services Section

**SUPPLEMENTAL** P. O. Box 942883

APPLICATION TO: Sacramento, CA 94283-0001

Name:

#### **MINIMUM QUALIFICATIONS**

All candidates must meet the minimum qualifications before they will be admitted into this examination. Please ensure that your state application (std. form 678) clearly indicates your education, experience, and licensure information that meet the minimum qualifications for this exam.

### Senior Psychologist, CF Specialist:

Possession of a valid license as a Psychologist issued by the California Board of Psychology and possession of an earned Doctorate Degree in Psychology from an educational institution meeting the criteria of Section 2914 of the Medical Board of California's Business and Professions Code.

Individuals who do not qualify for licensure by the California Board of Psychology or who are in the process of securing this license will be admitted into the examination and may be appointed, but must secure a valid license within three years of an appointment or the employment shall be terminated. For persons employed less than full time, an extension of a waiver of licensure may be granted for additional years proportional to the extent of part-time employment, as long as the person is employed without interruption in service, but in no case shall the waiver exceed five years.

(Unlicensed individuals who are recruited from outside the State of California and who qualify for licensure may take the examination and may be appointed for a maximum of two years at which time licensure shall have been obtained or the employment shall be terminated. Additionally, they must take the licensure examination at the earliest possible date after the date of employment.)

### Senior Psychologist, CF Supervisor:

<u>License:</u> Possession of a valid license as a Psychologist issued by the California Board of Psychology **and** possession of an earned Doctorate Degree in Psychology from an educational institution meeting the criteria of Section 2914 of the Medical Board of California's Business and Professions Code.

Individuals who do not qualify for licensure by the California Board of Psychology or who are in the process of securing this license will be admitted into the examination however, applicants must first secure a license to practice as a psychologist in California before they will be eligible for appointment.

#### And

#### Experience Required for both the Specialist and the Supervisor

### Either

- One year of experience in the California state service performing the duties of a Psychologist Clinical, Correctional Facility or Staff Psychologist (any specialty), or
- 2. Two years of postdoctoral, post internship experience in the practice of psychology involving assessment and treatment and either training, research, consultation or program-planning in mental health.

Name: \_

1. Do you possess a Doctorate Degree in Psychology from an educational institution meeting the criteria of Section 2914 of the Medical Board of California Business and Professions Code?				
☐ YES Indicate Educational In	stitution			
	Name	City	State	
2. Do you possess a valid licens	e as a Psychologist issue	d by the California Boar	d of Psychology?	
YES Indicate License Numb	er	Expiration Date		
□NO				
3. If you do not possess a valid are you willing to secure the req		•		
YES				
☐ NO (If you answer "No," your	application will <u>not</u> be ac	cepted for this examinat	tion.	
Note to applicants who are not transcripts" to: Department of 942883, Sacramento, CA 94283-0	Corrections and Rehabilit	ation, Health Care Servi		

Name	e:			
JOB	RE	EQUIREMENTS		
you	are	lowing are job requirements. Please respond to each question by marking the unwilling or unable to comply with any of the following job requirements, it to the following it is to the following it is to the examination process.		
	1.	Are you willing to work at correctional facilities and/or parole outpatient clinics in the Department of Corrections and Rehabilitation?	Yes	□No
	2.	Are you willing to treat inmates in a professional, ethical, and tactful manner?	Yes	□No
	3.	Are you willing to treat youthful offenders in a professional, ethical, and tactful manner?	Yes	□No
	4.	Are you willing to treat parolees in a professional, ethical, and tactful manner?	Yes	□No
	5.	Are you willing to work among inmates including some who may be mentally ill, developmentally disabled, potentially dangerous, or sex offenders?	Yes	□No
	6.	Are you willing to work among youthful offenders including some who may be mentally ill, developmentally disabled, potentially dangerous, or sex offenders?	Yes	□No
	7.	Are you willing to work among parolees, including some who may be mentally ill, developmentally disabled, potentially dangerous, or sex offenders?	Yes	□No
	8.	Are you willing to work with inmates who may be infected with contagious diseases such as Hepatitis C, or HIV/AIDS?	Yes	□No
		Are you willing to work with youthful offenders who may be infected with contagious diseases such as Hepatitis C, or HIV/AIDS?	Yes	□No
	10.	Are you willing to work with parolees who may be infected with contagious diseases such as Hepatitis C, or HIV/AIDS?	Yes	□No
	11.	Are you willing to abide by and adhere to institutional safety and security policies?	☐ Yes	☐ No
		Are you willing to abide by and adhere to parole outpatient clinic safety and security policies?	Yes	□No
		Are you willing to promote positive, collaborative, professional working relations among co-workers and peace officers?	Yes	□ No
		Are you willing to comply with tuberculosis screening requirements?	☐ Yes	☐ No
		Are you willing to work around peace officers armed with chemical agents and/or weapons?		
	16.	Are you willing to wear protective clothing and apparatus as required?	☐ Yes	☐ No
		Are you willing to abide by and adhere to the institutional/outpatient clinic dress code?	Yes	□No
	18.	Are you willing to complete on-going education specific to licensure, and required in-service training (IST)/on-the-job training (OJT)?	☐ Yes	□No

Name:	
LICENSES/MEMBERSHIPS/QUALIFICATIONS	
Please indicate if you possess any of the following licenses, memberships, and/or qualification marking the appropriate box(es):	ations by
19. Valid license as a Psychologist in California or another State.	
20. Medical Staff membership/hospital privileges	
21. Qualified clinical supervision	
22. APA approved internship or fellowship in a forensic setting	
23. Diplomate from the American Board of Professional Psychology and/or Forensic Psychology	
24. Published articles in professional journals	
25. Post graduate degree in another field	
Teaching collegiate or graduate level courses in     Psychology	
27. Professional Organization Membership (e.g., American Psychological Association (APA), California Psychological Association, National Commission on Correctional Health Care, other State's Psychological Association Membership, etc.)	

WORK EXPERIENCE	FREQUENCY LEVEL OF SKIL			(ILL				
Note to Applicant: Please read instructions carefully. Under "Work Experience," for items #28-51:								
Frequency:  1. Indicate if you have performed or supervised this task within the last 24 months; and	ed task					iis task	l training	egular work
<ol> <li>Even if you have <u>not</u> performed task in the last 24 months, indicate how often you had performed this task (e.g. select one box from "weekly" "monthly" and "annually" column)</li> </ol>	Performed or supervised task within last 24 months					Have not performed this task	Performed task during training ONLY	Performed task as a regular work duty AFTER licensure
Level of Skill:  1. Indicate the level of skill that you have in performing this task (e.g., select one box from the "level of skill" column)	Performed within last		Weekly	Monthly	Annually	Have not	Performed ONLY	Performed duty AFTE
28. Consult with medical and non-medical personnel (e.g., physical rehabilitation, education, nursing, custody, etc) regarding program planning, implementation and evaluation.								
<ol> <li>Implement time-limited projects in area of expertise to enhance existing programs.</li> </ol>								
<ol> <li>Perform program evaluation studies on new and/or existing programs.</li> </ol>								
31. Develop working relationships with other governmental agencies and/or entities (e.g., Department of Mental Health, County Mental Health Offices, etc.).								
32. Provide educational and training seminars on clinical topics.								
<ol> <li>Train custodial and/or other non-mental health care staff on mental health issues.</li> </ol>								
34. Develop, implement and review policies and procedures to ensure proper standardization of mental health care and compliance.								
35. Maintain awareness of inmate and/or patients' activities and their environment.								
36. Maintain safety of working areas and work materials.								
<ol> <li>Plan federally mandated mental health programs and other special programs.</li> </ol>								
<ol> <li>Implement federally mandated mental health program and other special programs.</li> </ol>								
39. Assess/screen patients to determine their clinical needs, risk levels, level of care, or appropriate program placements.								
<ol> <li>Prepare clinical assessments, progress reports and treatment recommendations on assigned patients.</li> </ol>								

WORK	EXPERIENCE, CONTINUES								
Note to	Applicant: Please read instructions carefully. Under "Work	FREQUENCY LEVEL OF SKILL				\ILL			
Experience," for items #28-51.									¥
Frequency:  1. Indicate if you have performed or supervised this task within the last 24 months; and  2. Even if you have not performed task in the last 24 months, indicate how often you had performed this task (e.g. select one box from "weekly" "monthly" and "annually" column)  Level of Skill:  1. Indicate the level of skill that you have in performing this task (e.g., select one box from the "level of skill" column)				Weekly	Monthly	Annually	Have not performed this task	Performed task during training ONLY	Performed task as a regular work duty AFTER licensure
	41. Conduct various forms of group and individual therapy, cognitive behavior therapy and other forms of behavior modification.								
	42. Maintain professional standards concerning patient confidentiality.								
	43. Document patient contacts by recording assessments, progress notes, treatment plans, chronos, etc.								
	44. Consult with medical and mental health personnel regarding the findings of medical examinations and evidence of organic disturbances related to behavior disorders.								
	45. Select, administer, score and interpret personality, intelligence and other psychological tests.								
	46. Perform crisis intervention with patients to manage psychological crises and determine the appropriate level of care.								
	47. Direct treatment of patients to reduce symptom severity.								
	48. Produce psychological reports to provide information to specific agencies as required.								
	49. Participate in quality management activities and committees, and/or peer review to identify clinical areas that need improvement.								
	50. Conduct psycho-educational groups, pre-release groups and individual therapy.								
	51. On request, testify as an expert witness in court proceedings.								

Name:									
THE FOLLOWING <u>TWO</u> AREAS ARE FOR SENIOR PSYCHOLO <u>ONLY</u> .	OGIST	Г, С	CF. (S	SUPE	RVIS	OR	) CAN	DIDA'	TES
If you are <u>only</u> applying for the Senior Psychologist (Specialist), C.F of Employment and Recruitment Questionnaire" Pages.	exami	nati	ion, <sub>l</sub>	please	proc	eed	to the	"Cond	ditions
SUPERVISORY/ADMINISTRATIVE EXPERIENCE		_	:PEOI	UENC	<b>v</b>		LEVEL	OE SI	(II I
Note to Applicant: Please read instructions carefully. Under "Work Experience," for items #52-58:	within		I\L\u	<u>OLINO</u>					
Frequency:  1. Indicate if you have performed or supervised this task within the last 24 months; and	ised task v						his task	g training	regular wo
<ol> <li>Even if you have not performed task in the last 24 months, indicate how often you had performed this task (e.g. select one box from "weekly" "monthly" and "annually" column)</li> </ol>	or supervi						erformed t	task durin	task as a i
Level of Skill:  1. Indicate the level of skill that you have in performing this task (e.g., select one box from the "level of skill" column)	Performed or supervised task within last 24 months		Weekly	Monthly	Annually		Have not performed this task	Performed task during training ONLY	Performed task as a regular work duty AFTER licensure
52. Coordinate the work of a multidisciplinary treatment staff for a specific mental health program.									
53. Supervise the clinical work of psychologists or other clinicians in areas such as program operation and evaluation, psychological assessments and/or outcome-based treatment modalities of inmate-patients.									
54. Participate in supervisory meetings, and/or medical staff committees.									
55. Participate in the recruitment, selection and hiring of mental health staff.									
56. Oversee the training and development of staff.									
57. Initiate and/or participate in the disciplinary process of mental health staff									

58. Write corrective action plans, and/or administrative

reports.

Name:	
SUPERVISION OF	VARIOUS DISCIPLINES EXPERIENCE
Please check the b	ox(es) that indicates the classification(s) you have functionally supervised after receiving your
59.	Psychiatrist
60.	Psychologist
61.	Psychometrist
62.	Social Workers
63.	Marriage and Family Therapists
64.	Substance Abuse Counselors
65.	Recreational Therapists
66.	Registered Nurses
67.	Psychiatric Technicians
68.	Interns/Practicum Students

Name:		001	I ELIMENTAL ALL LIGATION		
name:	CONDITIONS OF F	MDI OVM	ENT - CDCR ADULT & YOUTH FACILITY LISTIN	G ONI V	
DI			YOUR CHOICE - YOU WILL NOT BE OFFERED A		OCATIONS NOT MARKED
			e placed on an active employment list and referred		
			job, you are unwilling to accept work you will be		
			our name will be made inactive. ON OPEN EMPLO		
			mark this form, there are some things you should		
			select locations that are a long way from your res		
	s. If you choose more than 15, you will be			nacrice. I	ou may oncode up to 10 umerent
ioodiione	If you onloce more than 10, you will be		OF APPOINTMENT YOU WILL ACCEPT		
Dloogo n	early the appropriate boy(as) you may all		Any" if you are willing to accept any type of employing	mont	
riease ii	nark trie appropriate box(es) - you may cr	ieck (A) F	any ii you are willing to accept any type or employi	nent.	
□ (D) F	Permanent Full-Time $\Box$ (R) F	Permanen	t Part-Time   (K) Limited-Term Full-T	ime	□ (A) Any
lf all áre			than permanent full-time, your name will continu		
positions			,		·
	NOTE: California State Prison ha	as been ab	breviated to "CSP." Youth Correctional Facility ha	s been ab	breviated to "YCF.
			,		
□ ( <b>5</b>	<li>5) ANYWHERE IN THE STATE - If th</li>	is box is ı	marked, no further selection is necessary.		
			HERN REGION – If this box is marked, no furthe	r selectio	n is necessary.
		FACILITIE			
□ 0802	Pelican Bay State Prison	□ 1802	California Correctional Center	□ 1805	High Desert State Prison
	Crescent City, Del Norte County		Susanville, Lassen County		Susanville, Lassen County
			ION – If this box is marked, no further selection		
		FACILITIE			FACILITIES:
□ 0309	Mule Creek State Prison	□ 3417	Richard A. McGee Correctional	□ 0307	Preston YCF
<b>-</b> 0.400	lone, Amador County		Training Center,	<b>-</b>	Ione, Amador County
□ 3423	CSP, Sacramento	<b>—</b> 0004	Galt, Sacramento County	□ 3908	O.H. Close YCF
T 4004	Represa, Sacramento County	□ 3901	Deuel Vocational Institution	T 2047	Stockton, San Joaquin County
□ 4804	California Medical Facility	T 4044	Tracy, San Joaquin County	□ 3917	N.A. Chaderjian YCF
T 2402	Vacaville, Solano County	□ 4011	CSP, Solano	□ 2007	Stockton, San Joaquin County
□ 2102	CSP, San Quentin San Quentin, Marin County	□ 5505	Vacaville, Solano County Sierra Conservation Center	□ 3907	Northern California YCF Stockton, San Joaquin County
□ 3400	Headquarters	□ 5505	Conservation Camp Facility	□ 0311	Pine Grove Youth
□ 3400	Sacramento, Sacramento County		Jamestown, Tuolumne County	⊔ 0311	Pine Grove, Amador County
□ 3404	Folsom State Prison		damestown, rudiumne dounty		Tille Grove, Amador Goding
_ 0.0.	Represa, Sacramento County				
	rtoproda, dadramento deanty				
	☐ 7232 <b>CENTR</b>	AL REGIO	N – If this box is marked, no further selection is	s necessa	rv.
		FACILITIE	•		.,-
□ 1015	Pleasant Valley State Prison		Central California Women's Facility		
	Coalinga, Fresno County		Chowchilla, Madera County		
□ 1513	Wasco State Prison	□ 2004	Valley State Prison for Women		
	Reception Center, Wasco, Kern Count		Chowchilla, Madera County		
□ 1514	North Kern State Prison	□ 2701	Correctional Training Facility		
	Delano, Kern County		Soledad, Monterey County		
□ 1522	Kern Valley State Prison	□ 2708	Salinas Valley State Prison		
	Delano, Kern County		Soledad, Monterey County		
□ 1605	Avenal State Prison	□ 4005	California Men's Colony		
	Avenal, Kings County		San Luis Obispo, San Luis Obispo County		
□ 1606	CSP, Corcoran	□ 1608	California Substance Abuse Treatment		
	Corcoran, Kings County		Facility,		
			Corcoran, Kings County		
	E 7000 00UTU				
			ION – If this box is marked, no further selection		
<b>-</b> 4007		FACILITIE			FACILITIES:
□ 1307	Calipatria State Prison	□ 3313	Chuckawalla Valley State Prison	□ 3628	Heman G. Stark YCF
T 4200	Calipatria, Imperial County (North)	П 2220	Blythe, Riverside County	□ 4067	Chino, San Bernardino County
⊔ 1308	Centinela State Prison	⊔ 3329	Ironwood State Prison	□ 1967	Southern Youth Correctional
T 1502	Imperial, Imperial County (South)  California Correctional Institution	□ 2642	Blythe, Riverside County		Reception Center & Clinic
⊔ 1503		⊔ 3012	California Institution for Men	□ 5610	Norwalk, Los Angeles County Ventura YCF
□ 1005	Tehachapi, Kern County CSP, Los Angeles	□ 3613	Chino, San Bernardino County  California Institution for Women	L 3010	Camarillo, Ventura County
L 1990	Lancaster, Los Angeles County	L 3013	Corona, San Bernardino County		Camarino, ventura County
□ 3310	,	□ 3715	R. J. Donovan Correctional Facility		
_ 5510	Norco, Riverside County	_ 57.10	at Rock Mountain		
	,		San Diego, San Diego County		

Please notify CDCR promptly of any address changes or availability for employment at the following address:CDCR, Human Resources, Office of Personnel Services, P.O. Box 942883, Sacramento, CA 94283-0001, Attn: Customer Service Center.

	SENIOR PSTCHOLOGIST, CORRECTIONAL FACILITY (SUPERVISOR)
	SUPPLEMENTAL APPLICATION
Name:	

### RECRUITMENT QUESTIONNAIRE

These questions are not part of the examination but are for the hiring authority's information.

Check the box that best describes how you found out about the Senior Psychologist (Specialist) and/or Supervisor, Correctional Facility Examination?

### 1. How did you hear about the position?

- College Recruitment
- CDCR Employee/Relative
- CDCR Website
- Job Fair/Career Event (California)
- Job Fair/Career Event (Out-side California)
- Advertisement in Magazine/Journal
- Mailer
- Newspaper
- Internet Search (Career Builder, Google, AOL, etc.)
- State Personnel Board (SPB)

### 2. What was you reason for selecting CDCR as your place of employment?

- Competitive Salary
- Benefits
- Retirement
- Career Challenge
- Gain Experience in a Correctional Setting
- Flexible Shifts
- Opportunity
- All of the above

### 3. How likely are you to recommend our Department to others?

Not Likely 1 2 3 4 5 Highly Likely